



### Poster Guidelines

Posters will be hung only on the day when the relevant poster session will take place. The poster session area is located on the second floor.

We have planned 3 poster sessions during this year's conference:

Monday, September 9<sup>th</sup>, 13:00-14:30, 17:00-18:30

Tuesday, September 10<sup>th</sup>, 13:00-14:30, 17:00-18:30

Thursday, September 12<sup>th</sup>, 13:00-14:30, 17:00-18:30

### Attended poster sessions

Presenting authors should be available at their poster to explain and discuss their work to interested participants during the relevant poster sessions.

### Mounting your poster

The poster area will be open from 8:00 for mounting of posters each day when the poster session takes place. Poster boards are laminated. Use double-sided adhesive tape or binder clips to attach your poster to the board. Mounting materials will be available at the poster helpdesk. All posters should be set up no later than the first coffee break (11:00) and remain in place till the end of the scientific program that day.

Posters must be hung at the board number corresponding to your poster number at the Conference website. There will be stewards to assist you. Note that poster boards will each display three poster numbers on a top corner, corresponding to the posters to be hung there in turn on the Monday, Tuesday and Thursday of the event.

### Removing your poster

**Please remove your poster after the end of the scientific program that day when the poster session takes place (no later than 18:45).** Posters not removed by the indicated time above will be dismantled and destroyed.





### Preparing your poster

Posters must be in portrait orientation (vertical) and not exceed 2,40 metres (94,5 inches) tall by 0,95 metres (37,5 inches) wide (suggested format A0 – 0,9 m wide x 1,4 m high) Posters in landscape orientation (horizontal) will not fit on the poster boards being used at the conference.

### Suggestions for effective posters:

- Letters and numbers should be large enough to be readable from 1.5 m. For example, font size recommendations for Arial font: Title = 72 pt; Author and affiliation = 48 pt; Text = 36 pt. Use simple typeface and use bold type for headings.
- Use bullets, and keep text to a minimum. Don't crowd information onto the poster.
- Keep figures and tables simple.
- Use a simple background and color scheme that does not detract from the information being presented.
- Excessive use of organization logos or advertisements is discouraged.
- If possible, provide miniaturized copies of the poster (e.g., 22 cm x 28 cm; 8.5" x 11") and your business card.
- Provide an envelope where people can leave their business card for requesting additional information.
- Include a recent photo of yourself in the upper right-hand corner so that people can find you for discussion later.

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